

MAR 1966



Dear Mr. Knox:

The attached report, Improving Information Handling, is forwarded in response to your request of 8 February.

Please let us know if you need additional information on any program or additional copies of this report.

Sincerely,

(signed) W. F. Raborn

W. F. Raborn

Attachment: Two copies #148/66 ✓

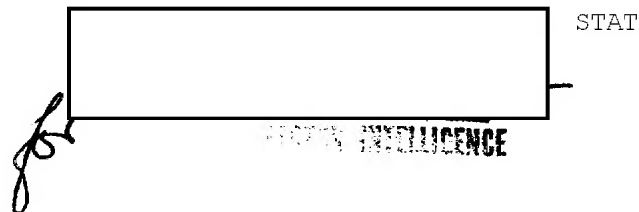
Mr. William T. Knox
Chairman
Guidance and Evaluation Panel
The White House
Washington, D.C.

CONCUR:

O/DDI:PABorel:nl:3 Mar 66

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MORI/CDF Pages 3 and 4

ER 66-560/a

14 FEB 1966

14 FEB 1966

read
Mr. William T. Knox
Chairman
Guidance and Evaluation Panel
The White House
Washington, D. C.

Dear Mr. Knox:

Thank you for your letter of 8 February, in which you request information on the major programs of this Agency for improving the means for handling intelligence information.

You may expect our response by 4 March.

As you know, I have designated Mr. Paul A. Borel as the Agency point of contact to provide such information as your panel may need to carry on its important work. Please feel free to contact him directly on this or other requirements you may have.

Sincerely,

[(signed)] W. F. Raborn

W. F. Raborn
Director

O/DDI/PABorel:fbr (14 Feb 66)

Rewritten: O/ExDir/HKnoche:blp (14 Feb 66)

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FILE

White House

Div 533-66

THE WHITE HOUSE
WASHINGTON

8 February 1966

Dear Admiral Raborn:

You are aware that a study of information handling within the intelligence community is being conducted, at the request of the President, jointly by the Foreign Intelligence Advisory Board and the Special Assistant for Science and Technology. The panel assembled to carry out the study has already been in touch with some organizational units within your agency.

The panel has been tasked to provide guidance to the intelligence community in accelerating use of improved methods and facilities for information handling and access, and to evaluate in technical terms the true meaning of the enormous and somewhat heterogeneous growth of the intelligence community's information pool.

"Information handling" is here defined as the processing of the various kinds of raw intelligence input, including messages, reports, documents, signals, and photographs.

The panel wishes to ensure that its recommendations are made with good understanding of the active research, development, and improvement programs in information handling now underway and planned by the several intelligence organizations. I am requesting, therefore, that you furnish the panel, by March 4, statements describing each such major program in your organization. Programs concerned with raw inputs and final delivery and presentation are not of interest to the panel, except where such programs will significantly affect the intermediate processing steps.

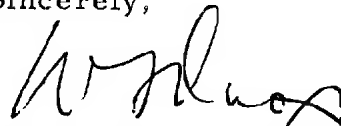
Each program statement, to be generally about 500 words, will serve as a basis for further discussion and should include a brief paragraph on each of the following points:

- (1) Significant problem being attacked by your program.
- (2) Objective expected to be achieved by the program, including criteria used for problem selection, and program formulation.
- (3) Action taken to date, including level of effort and target date of completion.
- (4) Progress made toward solution, including a listing of the factors limiting the achievement of the above objective with an indication of their importance and the possibilities for speeding the completion of your program.

The panel is aware of a number of on-going agency and community study efforts. The present request is designed to develop a common information base for community-wide efforts to accelerate the improvement of all elements of the information handling system.

If there are questions about the nature and format of the information desired, please get in touch with Mr. Thomas S. McFee, executive secretary for the panel. He may be reached on code 128 ext. 28443.

Sincerely,



William T. Knox, Chairman
Guidance and Evaluation Panel

Admiral William F. Raborn, USN (Ret.)
Director, Central Intelligence Agency
Washington, D. C. 20505

cc: Special Assistant to the President
for Science and Technology
Chairman, President's Foreign
Intelligence Advisory Board

Approved For Release 2006/10/02 : CIA-RDP80B01676R000400190008-2

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